


Indiana Department of Education  
SUPPORTING STUDENT SUCCESS

## Budget Workshop August 2009




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## Data Collection and Verification


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### Data Collection and Verification

Why do I need to know about data collection?

SUPERINTENDENT  
RESPONSIBILITY/OWNERSHIP

BUSINESS MANAGER/TREASURER  
STUDENT OR PUPIL PERSONNEL

SE Directors, TI Consultants, Homeless  
Liaisons, GT Coordinators, Counselors

PRINCIPAL/BUILDING SECRETARY  
TECHNOLOGY PERSON  
STN Administrator, Data Managers






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## Data Collection

How do I find out about Data Collection?

- STN Home Page: <http://www.doe.in.gov/stn>
- Tutorials
  - Quick Starts to the Application Center
  - Power Point Presentations
  - STN Training Handbook
  - Tutorials (inside Application Center)
- Video Presentations
- Helpdesk - 800-527-4931 or 317-234-5276
- STN Advisory Council
- Support Team



## Data Collection

### What data is collected?

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>• STN Lookup</li> <li>• Pupil Enrollment</li> <li>• Attendance</li> <li>• ISTEP+ Barcode Labels</li> <li>• Special Education \$</li> <li>• Homebound/Hospitalized \$</li> <li>• Alternative Education \$</li> <li>• Graduates</li> <li>• Prime Time</li> <li>• Textbook Reimbursement \$</li> <li>• Certified Employee</li> <li>• Certified Positions</li> <li>• Free and Reduced Lunch or Socio-economic Status</li> </ul> | <ul style="list-style-type: none"> <li>• Dropout and Mobility</li> <li>• Expulsion/Suspension</li> <li>• English Proficiency and Immigrant Students \$</li> <li>• Direct Certification</li> <li>• Membership \$ \$</li> <li>• Student Residence (Charter Schools Only) \$</li> <li>• Title I \$</li> <li>• Full Day Kindergarten</li> <li>• High Ability \$</li> <li>• End of Course Assessment Barcode &amp; Online Labels</li> <li>• Students Not Tested</li> <li>• SPN School Personnel Number</li> </ul> |
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## Data Collection

Will there be changes for 09-10?

GQE Retest Fall - **opened earlier** (closes Aug 23)

English Language Learners DOE-LM - **fields removed, collection date changed**

Charter School Residence DOE-SR - **fields reported on DOE-ME removed**

Membership DOE-ME - **added FDK**

Textbook Reimbursement - DOE-TB - **removed student name**

Pupil Enrollment - DOE-PE - **removed LM status (LEP)**

Certified Employee - DOE-CE - **fields removed**

Certified Positions - DOE-CP - **fields changed**

Special Education - DOE-SE - **fields changed**

ECA Barcodes - DOE-EC - **fields changed**

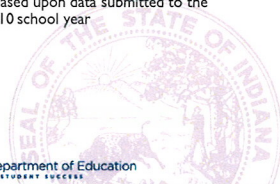
**More to Come!**



### Future Data Collection

#### Will there be other collections?

- New Race/Ethnicity Codes –2010-2011
- Course Enrollment/Course Completion
- Legislation request for data
- Continue to do more online – in addition to additional data collections, other application will be moved online or to new enhanced online applications
- **Special Education dollars** will be based upon data submitted to the STN Application Center 2009-2010 school year




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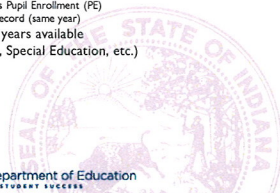
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### Data Verification

#### What is available for verifying the data?

- Data Transfer Results – errors, warnings, summary totals of the transfer, list of schools that are being reported
- Application Center Data Verification – summary reports by collection, lists for verifying the submitted data (i.e. totals by grade, ADM type, dropout codes, etc.)
- Cross Collection Verification Reports –
  - Attendance (AT) compared to next year's Pupil Enrollment (PE)
  - Pupil Enrollment missing an Attendance record (same year)
- Comparison Reports over time – all years available
- Signature required (ADM, Homeless, Special Education, etc.)
- Audit Data Download
- Rosters
- K-12 Education Data – public view




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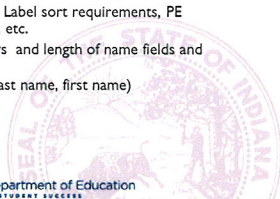
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### Data Collection and Verification

#### What is being done to assist in data collection?

- Application Center Security – Passwords are forced to change every 6 months
- Collection Management allows users to manage the collection
- Scoreboard
  - Collection due date, days remaining, number of records, etc.
  - Reminder for verification tasks, Label sort requirements, PE missing AT, transcript requests, etc.
- STN Lookup (Lockdown for 90 days and length of name fields and naming conventions)
- Retrieve Data by student (receive last name, first name)
- STN Home Page Enhancements




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## Data Collection and Verification

How are we notified of the changes/additions?

- Superintendent's mail <http://www.doe.in.gov/super>
- Application Center Support (Home Page)
  - Application Center Enhancements
  - Listserv
  - Message Alert(s)
- Data Collection Support
  - Communication Letters and Memorandums
  - Data Summary Collection/Purpose
- Data Collection and Reporting page (layout, FAQ, references, resources)
- Application Center Scoreboard



Thank You

Questions??



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